

## WV Board of Landscape Architects Meeting –July 12, 2024

The meeting opens at 11:30 am, in attendance are Board President Jason Testman, Board Treasurer John Rudmann, Board Secretary Nathan Greene, and Kendra Zamora.

### **11:31-11:34** Opening Statements

Call to order

Previous meeting minutes - Minutes from the previous (March) meeting are approved.

Treasurer's report – Previous balance - \$11,700, Current balance \$14,681. Annual budget  $\pm$  \$21,000, renewals bring in  $\pm$  \$16,000. Treasurer's report approved.

### **11:34-11:45** Old Business

Incomplete applications:

Skaggs – now complete, license #459 issued.

McIntyre – still incomplete, fee has not been received.

Alexander – references received, but no application.

CLARB fees –CLARB wants a plan from the board, willing to reduce fees temporarily and help in coming up with a plan.

### **11:45-11:59** New Business

New applicants:

Joseph Duggan – application complete, approved, license #460 issued.

Fiscal concerns – payroll higher than expected, possibly need to raise fees.

Annual report – Jason will work on updating before the end of the month, affidavits need to be returned ASAP.

Licensee status – need firms to be clearer regarding active and inactive LAs. Check on firms that did not renew and cross reference licensees and COAs.

The next Board meeting will be in September 2024.

Public Comments - There are no public comments.

### Further Business

No further business at this time.

This concludes all major business. Jason adjourns the meeting at 11:59.