



MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS

- I. A meeting of the West Virginia Board of Landscape Architects was called to order at 1:00pm March 25 at the Embassy Suites Hotel, Charleston, WV. Present were Board members Michael Biafore and Todd Schoolcraft.
- II. **OLD BUSINESS**
 - A. **Minutes:** The minutes of the November 9, 2009 meeting were reviewed and approved by the Board.
- III. **NEW BUSINESS**
 - A. **Vacancies:** Candidates were discussed to fill 2 expired board terms. John Ruddman, Jason Testman, and Nathan Greene have all expressed interest in serving on the board. They will be contacted and a list of candidates will be submitted to the governor by the end of April 2010.
- IV. **TREASURER'S REPORT**
 - A. **Was dispensed with.**
- V. **APPLICATIONS**
 - A. **Review of New Candidates for Registration in West Virginia:**

| APPLICATIONS | | | |
|-----------------------|-------------------|----------------------------|---------------------|
| <u>Applicant Name</u> | <u>Status</u> | <u>Outstanding Item(s)</u> | <u>Action Taken</u> |
| Vincent Posey | Okay to Take LARE | LARE Exam | Notified |
| Robert Naylor | Approved | NA | Notified |
| Joseph Katruska | Approved | NA | Notified |
| Brent Bailes | Pending | Transcript | Notified |
| Doug Timbrell | Pending | One Reference | Notified |
| Morgan McIlwain | Pending | Council Record | Notified |
| Patrick Hoagland | Approved | NA | Notified |
| Rhonda Dahlkemper | Pending | Job Descriptions | Approved |
| Karen Carpenter | Pending | Application | Notified |
| Tim Stromberg | Pending | #'s Non-match, Plant ID | Notified |
| Felix Pitts | Pending | Plant Exam | Notified |
| David Judd | Pending | Application, Ref's | Notified |
| Joseph Gurney | Pending | Ref's From Same Empl. | Notified |

B. Upcoming LARE Exams to be Administered:

| LARE EXAM RESULTS | | | |
|--------------------------|------------------|------------------|-----------------|
| <u>Applicant Name</u> | <u>Section C</u> | <u>Section E</u> | <u>Comments</u> |
| | | | |

C. Certificates to be Issued:

| CERTIFICATES | | | |
|---------------------------|---------------------------|---------------|--|
| <u>Applicant Name</u> | <u>Certificate Number</u> | <u>Issued</u> | |
| None Currently Pending | | | |

VI. CHAIRMAN'S COMMENTS

- Board positions must be filled soon.
- Board duties will be delegated to members bases on title held.
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VII. PUBLIC COMMENT

- There were no comments.

VIII. NEXT MEETING

- The next meeting is tentatively scheduled for mid-June 2010.

Meeting was adjourned at 2:30 PM.

Respectfully Submitted,

Michael R. Biafore, PLA, ASLA
March 25th, 2010