



MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS

I. A meeting of the West Virginia Board of Landscape Architects was called to order at 10 am via teleconference with Michael Biafore, Todd Schoolcraft and Roger Kennedy in attendance. The official posted location of the meeting was the Chapman Technical Group's St. Albans office.

II. OLD BUSINESS

- A. **Minutes:** The minutes of the March 2010 meeting were reviewed and approved by the Board.
- B. No movement from the governor's office on new appointments to the board.

III. NEW BUSINESS

- a. Roger will update website with new member info and post minutes from March and August 2010 meetings

IV. TREASURER'S REPORT

- A. Cash on hand at the end of May was \$22,208.
- B. 2010 Budget has been submitted and approved. BRIM (insurance) has been approved.

V. APPLICATIONS

A. Review of New Candidates for Registration in West Virginia:

APPLICATIONS			
<u>Applicant Name</u>	<u>Status</u>	<u>Outstanding Item(s)</u>	<u>Action Taken</u>
Brent Bailes Doug Timbrell	Pending Pending	Transcript One Reference	Notified Notified
Tim Stromberg David Judd Joseph Gurney	Pending Pending Pending	#'s Non-match, Plant ID Application, Ref's Ref's From Same Empl.	Notified Notified Notified

B. Upcoming LARE Exams to be Administered:

LARE EXAM RESULTS			
<u>Applicant Name</u>	<u>Section C</u>	<u>Section E</u>	<u>Comments</u>

C. Certificates to be Issued:

CERTIFICATES			
<u>Applicant Name</u>	<u>Certificate Number</u>	<u>Issued</u>	
None Currently Pending			

VI. CHAIRMAN'S COMMENTS

- Board positions must be filled soon.
- Board duties will be delegated to members bases on title held.

VII. PUBLIC COMMENT

- There were no comments.

VIII. NEXT MEETING

- The next meeting is tentatively scheduled for October 11, 2010

Meeting was adjourned at 11:30 am.

Respectfully Submitted,

Michael R. Biafore, PLA, ASLA
August 20, 2010